

**Procedure for presentation and defense for the Master Thesis of the study programs of  
Animal Science and Animal and Human Interaction for the spring semester of 2020-2021**

**PRESENTATION OF THE THESIS**

1. The student submits the final version of the Thesis to the supervisor no later than one month before the public defense, until 23th of April. The supervisor provides comments to the student after reviewing the work. The student adjust his Thesis based on the observations.
2. Before submitting the final Thesis to the Commission, the work is discussed and approved in a virtual meeting of the Department / Institute. The work is submitted to the Department / Institute not later than 26 April 2021. The student sends the final work to the study administrator of Department / Institute by e-mail in pdf format. The virtual meeting of the Department / Institute must take place by 26 April 2021.
3. After considering the Thesis at the meeting of the Department / Institute, no later than the 7th of May, 2021, the Dean of the faculty is provided with an extract from the Department / Institute list with students: a) are recommended to defend, b) are not recommended to defend.
4. After receiving the approval of the Department / Institute and permission to defend the work, the final Thesis is sent by e-mail in pdf format to the Dean's office of the Faculty of Animal Sciences: [vita.novickiene@ismuni.lt](mailto:vita.novickiene@ismuni.lt). Only those Theses are accepted that comply with all requirements of the Procedure of Master Thesis.
5. The Master Thesis may be defended by students who completed all requirements of the study program. The decision to permit the student to defend the Thesis is executed as the Rector's order.

**DEFENSE OF THE THESIS**

6. The date of public defense is approved and the Commission of the Thesis Defense is appointed by the Rector.
7. The Commission of the Thesis Defense is a group of 5-7 competent specialists in the field of study program – scientists, professional practitioners.
8. The reviewers of the Thesis are submitted by the Dean's Order and approved by the Rector. Review of Master's Theses – 10th-18th of May 2021.
9. After submitting the Theses to the Dean's office and appointing reviewers, the students upload the Theses to eLABA (ETD information system); this is done by the students themselves by 9 of May, 2021.
10. The reviewer forwards the review to the Dean's Office of the Faculty of Animal Sciences: [vita.novickiene@ismuni.lt](mailto:vita.novickiene@ismuni.lt) until 18th of May, 2021. The student has the right to get familiar with the review and to prepare the answers to the reviewers' questions or provide explanation the deficiencies of the Thesis.
11. If the student receives a negative review another reviewer is appointed. If both reviews are negative, the student cannot perform the defense. In this case, the student is informed as soon as a negative review is received. If the opinions of the reviewers do not agree, the work is allowed to be defended. If the Thesis approved by the Department / Institute, in the opinion of the reviewers, does not meet the requirements and cannot be defended, the Chairman of the Commission informs the Dean of the faculty in writing.

12. Final Theses and their reviews Dean's Office of the Faculty of Animal Sciences forwards to the secretary of the final Thesis Commission by e-mail: [vaida.dilbiene@lsmuni.lt](mailto:vaida.dilbiene@lsmuni.lt) until 24th of May, 2021.
13. Students' final Theses are defended in a virtual meeting of the final thesis defense commission at Microsoft Teams on 26th of May. The presentation indicates the topic, aim, objectives, methods of the research, outcome and conclusions as well as recommendations or suggestions. The student also provides answers to the reviewer's comments and questions in the presentation. The student's participation in the virtual meeting of the final Thesis defense commission is mandatory.

### **EVALUATION OF THE THESIS**

14. The final Theses and their defense are evaluated by all members of the Commission and the evaluation form of the member of the Thesis commission is completed (Annex No. 5). The final Thesis defense Commission evaluates the works in a virtual meeting of the final Thesis defense Commission on 26th of May.
15. If the supervisor or reviewer of the Thesis is a member or Chairman of the Commission, he must withdraw from the evaluation of the work in the final Thesis defense Commission.
16. The final evaluation mark of the Thesis is combined of the average of reviewer's evaluations – 25 percent, the supervisor's evaluations – 25 percent and the average mark of evaluation of members of Commission – 50 percent.
17. The evaluation mark of the defense of the Master Thesis is registered in the minutes of the Commission, in LSMU electronic data base as well as the student's credit book in the section of the Master Thesis.
18. The student who has not performed the defense (the Thesis is evaluated at less than 5 points) is expelled from the University.

### **APPEALS AGAINST THESIS EVALUATION**

19. If the student does not agree with the final evaluation of the Thesis, he has the right to submit an appeal (Annex No. 6) to the Dean during 24 hours (excluding weekends and public holidays). Appeals are examined by the Appeals Commission of at least three persons formed by the Rector. The Commission no later than 72 hours upon receipt of the appeal (excluding weekends and public holidays) shall consider the appeal and present its findings. Appeals Commission must invite the student who submitted the appeal, the Chairman and members of the Thesis Defense Commission and, if necessary, the supervisor and reviewer(s) to the meeting.

### **ENTRY INTO FORCE OF THE PROCEDURE**

20. The regulation on the preparation and defense of the Thesis of study programs Animal Science and Animal and Human Interaction enters into force from the date of its adoption and shall be valid only during the period of quarantine and emergency due to the COVID-19 pandemic in the Republic of Lithuania.